

**SOUTH TARRANT VALLEY PARISH COUNCIL**

**MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL HELD ON  
TUESDAY, 8<sup>th</sup> January 2019  
AT THE ANNE BIDDLECOMBE HALL, TARRANT KEYNESTON AT 7pm**

**Present:** Councillors Cossins (Chairman), Deketeleare, Eaton, Garland, Lee, Munford, Sweetland, Thomson and Thompson.

In attendance: District Councillor Skipwith, Clerk Mrs Huck

**1. Apologies for absence**

Apologies for absence were received from Cllrs Harding and Parker.

**2. Declarations of interest**

There were no declarations of interest for this meeting.

**3. Minutes of previous meeting**

The minutes of the Parish Council meeting held on 13<sup>th</sup> November 2018 were approved and signed by the Chairman.

**4. County Councillor's Report**

Councillors acknowledged receipt of the emailed December report which covered the new Dorset Council, Durweston Bridge repairs and A350 and C13 road repairs

**5. District Councillor's Report**

Cllr Skipwith would gain further information on the post titles given to incoming officers at the Dorset Council, specifically 'Executive Director Place' which was felt to be ambiguous.

**6. Open discussion - members of the public may raise issues**

By way of raising awareness councillors brought the following: (i) There was a report of recent late night suspicious activity with a person seen on the footpath behind Harvest Cottage in Tarrant Keyneston. (ii) Cllr Cossins advised permission had not been sought or given for drone flying on land owned by Rawston Farm.

**6(a) Parish Council elections to include procedure and information provision, potentially in the Tarrant Times magazine and elsewhere**

The Clerk provided timeline and procedure information on nomination completion, including that forms would not be available until the end of February, together with up to date electoral roll numbers. Once completed, forms will be collected together and delivered jointly to NDDC on a set date (to be confirmed) but before 3 April.

Advertising of the election – neighbouring clerks had been contacted to see if joint working was of interest. The responses showed not for this subject. The Council then:

**RESOLVED an item be placed in the February Tarrant Times on the elections for South Tarrant Valley, inviting interested residents to come to the Hall at 6.30pm ahead of the 12<sup>th</sup> March meeting when current councillors and the clerk could answer any questions.**

**7. Presentation of financial statement for November-December 2018**

The Clerk had previously emailed a statement showing expenditure set against budget, together with a bank reconciliation. The reserves figure was highlighted as being healthy and this situation prudent given the unknown effects of the new unitary authority and council tax harmonisation.

(Chairman).....

**7. Presentation of financial statement for November-December 2018 (contd)**

Cllr Thompson queried the amount refunded to him against that showing in the statement. The Clerk thanked him and would investigate this, reporting back to the next meeting.

**8. To approve cheques for payment as per schedule**

The Council approved and instructed the signature of the following cheques:

639	Cllr Thompson	44.85
640	K. Huck	386.60
641	K. Huck	29.67
Total		<b>461.12</b>

**9. To consider a budget for the 2019\20 financial year in support of setting the precept**

The Clerk had previously emailed the proposed budget following review of the draft at the November meeting, further considering it before the submission of the Precept to North Dorset District Council by its requested deadline of 31st January 2019. The Council thanked Mr Kelly for his continued and valued work on caring for the Tarrant Keyneston War Memorial site, including the voluntary donations in terms of planting, etc that he has made. His work has been especially appreciated in this centenary year. It was:

**RESOLVED that the total budget figure should be set at £5000, meaning a Parish Council precept for a Band D House of £23.15 (9.35% increase on 18-19).**

**10. Fingerpost directional signs – refurbishment project for the sign at Tarrant Keyneston Mill**

The Chairman reported on this item on behalf of Cllr Harding (project lead). The wooden Tarrant Keyneston Mill sign was in production and expected to be ready by the end of March 2019. The Clerk confirmed the AONB grant of £740 had been received. Cllr Harding was thanked by the Council for the time spent on administration in order to achieve this.

Given time and budgetary implications of repeating this process for all the other signs needing refurbishment, it had been proposed that recycled plastic signs could be placed at Hogstock and The Cliff and would be paid for by private donation. The AONB had confirmed to Cllr Harding that the use of the material would be permitted in the Area. The Council warmly thanked the donors and it was:

**RESOLVED the acquisition of the signs for Hogstock and The Cliff go ahead, with the Council paying the associated costs and donations being gratefully received as reimbursement.**

Cllr Eaton reported the Men’s Shed project in Blandford were involved in fingerpost refurbishment and it was AGREED this be researched and reported on.

Cllr Skipworth suggested there may be some interest from neighbouring parishes on working together on this matter.

**11. Highways – to report and decide on any matters, including (a) the traffic data survey request and (b) potential joint parish working on road safety**

(a) Councillors considered options for the siting of the traffic data survey equipment on the B3082. In terms of timing, the survey was to be completed as soon as possible by Highways, with the half term holiday being avoided. It was:

**RESOLVED the survey take place between the two bends beyond the Blandford side of the True Lovers Knot public house.**

(b) It was felt joint working with neighbouring parishes in respect to the B3082 was unlikely to prove necessary, with the exception of the Great Dorset Steam Fair and Valley Road. For this reason, it would be placed on the March agenda.

(Chairman).....

(c) Cllrs Cossins, Lee and Thomson would join the Clerk, who had arranged to meet with the DCC Community Highways Officer (CHO) to review current signage and road markings on the B3082 in Tarrant Keyneston on Friday 18<sup>th</sup> January at 11am.

(d) Cllr Thompson raised the issue of long term parking in a layby in the parish. The Clerk would consult the CHO on this.

**12. Footpaths - to report and decide on any matters**

(a) Stile behind on path behind Harvest Cottage in Tarrant Keyneston was considered to be in poor condition.

(b) Between B3082 and the Drove – path not visible and so would be sprayed out.

**13. Council noticeboard refurbishment – Tarrant Keyneston and Tarrant Rushton**

Tarrant Keyneston – Cllr Thompson was thanked for his work in completing the refurbishment with the fitting of a new latch.

Tarrant Rushton – thanks were given to Cllr Harding for refurbishing the board in the village.

**14. GDPR – to review the draft Data Breach Policy and Breach register and adopt if agreed**

Cllr Thomson presented the draft policy and register as the next step in GDPR compliance. It had previously been reviewed by Cllr Lee and the Clerk. It was:

**RESOLVED to adopt the Data Breach Policy and Breach register and for them to be published on the Council website.**

The Council thanked Cllrs Thomson, Lee and the Clerk for their work on this.

**15. Asset review – to arrange the second of the twice-yearly asset reviews**

Cllr Garland confirmed he had reviewed the condition of the Council assets and the Council thanked him for this. All were in order though it was noted the Tarrant Crawford noticeboard would require attention in the near future. The bench behind the Village Hall would be cleaned as part of the annual spring clean of the area. Cllr Garland commented the asset register paperwork required review in terms of value totals and the Clerk thanked him for this.

**16. Annual Risk Management meeting – to set a date and confirm membership of a Council working group which will review assets, risk management and insurance arrangements**

Cllrs Cossins, Garland and Thomson AGREED to form the working group which would meet at Rawston Farm. The Clerk would make contact and arrange a date and time and the group would report to the March meeting.

**17. Planning - 2/2018/1280/FUL - Denham Lodge Valley Road Tarrant Keyneston DT11 9JB**

The Clerk confirmed this had been approved. It was noted the conditions included instruction that the conversion should remain an integral part of the Lodge and not be considered a separate property in future. The Council welcomed this condition.

**18. Blandford & Rural TAG – to report and decide on any matters**

The next meeting was due to take place on 14<sup>th</sup> January and Cllr Thompson had agreed to attend it on behalf of the Council.

**19. DAPTC - to report and decide on any matters**

Cllr Eaton would attend the next northern area meeting on 19<sup>th</sup> January on behalf of the Council.

(Chairman).....

**20. River Tarrant – to receive any update on this**

There was no update available for this meeting.

**21. Correspondence**

The Clerk advised receipt of emails from two residents on the matter of the B3082 and that all other relevant correspondence had been forwarded to councillors.

**22. To decide items for next agenda**

Risk management working group – reporting back

River Tarrant – update to be obtained

Highways – data survey and related information

GDPR

Elections information

**23. To confirm the next meeting date**

This was confirmed as 12<sup>th</sup> March 2019. Minute 6(a) of these minutes also refers.

Signed .....(Chairman) Date .....