

SOUTH TARRANT VALLEY PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL followed by AN
ORDINARY MEETING OF THE PARISH COUNCIL HELD ON
TUESDAY, 9th May 2017
AT THE ANNE BIDDLECOMBE HALL, TARRANT KEYNESTON AT 7pm and 7.30pm**

Present: Councillors Cossins, Eaton, Garland, Harding, Munford, Parker, Thomson and Thompson.

In attendance: County Councillor Deborah Croney; Clerk Mrs K Huck.

2 members of the public were present.

1. REPORT OF THE COUNTY COUNCILLOR

It was AGREED this item be brought forward. County Councillor Croney gave information on the current situation with regard to the Local Government Review and the reshaping of councils including that the proposal was now with the Secretary of State. It was noted a binary choice had been put forward but the Secretary may ask for alternatives to be considered. It was confirmed the review would not impede the NHS Clinical Commissioning Group work and that the response from the County Council would be circulated to councillors. Cllr Croney also confirmed the budget priorities for the County Council this year will be education followed by Adult Social care and Children's services.

Cllr Cossins stated the quarterly divisional meetings were very useful and thanked Cllr Croney for arranging them and attending this meeting.

Cllr Croney left the meeting at 8.05pm.

2. ELECTION OF CHAIRMAN OF THE COUNCIL

RESOLVED that Cllr James Cossins, nominated by Cllr Garland, seconded by Cllr Munford and as the only nominee, was unanimously re-elected Chairman.

3. CHAIRMAN'S DECLARATION OF OFFICE

The meeting received the Chairman's declaration of acceptance of office and undertaking to abide by the Code of Conduct.

4. ELECTION OF VICE CHAIRMAN OF THE COUNCIL

RESOLVED that Cllr Garland, nominated by Cllr Thompson, seconded by Cllr Harding and as the only nominee, was unanimously elected Vice-Chairman.

5. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Sweetland and Lee. District Councillor Skipwith had also sent her apologies for this meeting.

6. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

7. RESIGNATION OF A COUNCILLOR

The Council received the resignation of Cllr Panter who was thanked for his service to the community. Residents would be notified via the placing of notices allowing for the calling of a poll within 14 days; if no such request was received then another would be placed inviting applications for co-option to the Council.

(Chairman).....

8. REPRESENTATION ON GEORGE GALPIN'S ALMHOUSES TRUST 2014 - 2018
RESOLVED that Cllr Garland continue to be the Council's representative for the George Galpin's Almshouses Trust for four years from 2014.

This item would also be on the next agenda for the council to allow for consideration of representation by a non councillor.

9. APPOINTMENT OF COUNCIL REPRESENTATIVES

RESOLVED that following Council representatives be appointed:

- a) Tarrant Keyneston Recreation Ground and Village Hall Trust: Cllr Garland
- b) Tree Wardens and Rights of Way Liaison Officers: Cllr Harding and Cllr Thompson
- c) DAPTC representatives: Cllr Eaton. Cllr Lee would be asked if he would like to continue.
- d) Flood Warden and Community Resilience Officer: Cllr Munford
- e) Ancient Monuments Liaison Officer: Cllr Thompson
- f) DT11: Group no longer exists.

10. ANNUAL SUBSCRIPTION TO THE DORSET ASSOCIATION OF PARISH AND TOWN COUNCILS

It was AGREED this membership would continue. The Clerk informed the Council that the invoice for the subscription had yet to be received.

The Annual Meeting was then followed by the first ordinary meeting of the Parish Council.

11. MINUTES OF PREVIOUS MEETINGS

The minutes of the Parish Council meeting held on 14th March and Special meeting on 6th April 2017 were approved and signed by the Chairman.

12. DISTRICT COUNCILLOR'S REPORT

District Councillor Skipworth had given her apologies for this meeting and had emailed Councillors with her report beforehand, which gave information on Blandford Fly, fingerpost grant and Community Land Trusts.

13. OPEN DISCUSSION OF UP TO 30 MINUTES - members of the public may raise issues.

Councillors acknowledged receipt of an email trail on concerns over groundworks around the BT Openreach work in Tarrant Keyneston. It was AGREED the Chairman would put down seed between the pole and the cabinet and then to wait and see how it goes. It was felt that there was no requirement for the County Councillor's involvement at this stage.

14. DEFIBRILLATOR

The Clerk confirmed that a grant had been received from Dorset County Council's POP Project which would cover the cost of the defibrillator, cabinet and training mannekin. Cllr Eaton would therefore order the items and on receipt it would be added to the Council's asset register. She has also kindly volunteered to organise the training of all those interested. Cllr Garland confirmed the Village Hall Trust were meeting to decide on the installation and electric connection to the machine.

Cllr Thompson proposed the machine be given the protection of Smartwater marking and it was AGREED this be an item for the next agenda.

FINANCES

15. The Clerk presented financial statements showing full details of income and expenditure in 2016-17 and April 2017 set against budget. The Clerk confirmed the end of year accounts had been audited by the internal auditor.

(Chairman).....

16. Council considered the Annual Return and confirmed receipt and review of the Annual Governance Statement (Section 1) as circulated ahead of the meeting. The holding of the risk management working group meeting in February 2017 acknowledged and confirmation of the completion of the internal audit received. It was then:

RESOLVED that the Council approved and so instructed the signature of the Annual Governance Statement of the Annual Return for the financial year ended 2016-17.

17. Council considered the Annual Return and the Accounting statements 2016-17 (Section 2) as circulated ahead of the meeting. It was:

RESOLVED that the Council approved and so instructed the signature of the Accounting statements of the Annual Return for the financial year ended 2016-17.

18. The Council approved and instructed the signature of the following cheques:

	At agreed
Clerk's salary	rate
Sandisons	174.00
Community 1st	216.24
K. Huck	40.50
ICL Web Design	60.00
Cllr P Eaton	33.75
JP Consultants	50.00
Mr Kelly	100.00

19. Council's insurance arrangements

The Clerk confirmed the premium for the coming year's insurance would be £216.24, with no alterations being requested by the working party which reviewed the provision in February 2017. The policy was available to view. It was:

RESOLVED the insurance arrangements for the coming year would be provided by Community First for the premium of £216.24.

20. Blandford Forum public conveniences – possible grant

The Clerk advised the Blandford Forum Town Council Clerk had confirmed the public conveniences would be staying in the ownership of the Council for the coming year. Councillors expressed concern the Marsh & Ham Toilets had apparently been closed for some time and asked the Clerk further investigate this with the Town Council, with the item being taken on to the next agenda for consideration of the giving of a grant.

21. Employer Pension Auto Enrolment Scheme

The Clerk confirmed that the Declaration of Compliance needed to be completed with the Pensions Regulator by June and that this would be done.

22. Planning Applications

(a) Current Planning Application 2/2017/0368/LBC - Outbuildings Adjacent To Mill House Langton Road To Keynston Mill Lane - Road Tarrant Keynston – pending decision
(b) New Planning Application - 2/2017/0507/HOUSE Tarrant Keynston House. After discussion, it was concluded that since the property had two accesses and the alterations involved the felling of a mature Sycamore tree in a conservation area, there should be an OBJECTION to this application.

(Chairman).....

23. Planning Consultation 2/2016/1763/TEL – potential removal of telephone boxes by BT

The Clerk reported the District Council had sent a letter of OBJECTION to BT and so further developments were awaited.

24. War Memorial

Councillor Thompson advised the War Memorials Trust may make a financial contribution to the replacement fence posts at the site but had stipulated that all would have to be identical. After discussion, including possible alternative for funding, it was:

RESOLVED that Councillor Thompson would investigate the matter further and report to the July meeting.

25. Fingerpost directional signs

It was noted the sign at Crawford Cross junction had been repaired though, despite enquiries, the identity of the person responsible was not known.

The sign at the Tarrant Keyneston Mill junction was confirmed as the one the Council would work on first, with the one at Hogstock second and it was:

RESOLVED that Councillor Harding would project manage the refurbishment on behalf of the Council.

26. Dog waste bins

Council discussed the way ahead and, given any new bins would not be emptied by Dorset Waste Partnership on behalf of the County Council, it was:

RESOLVED that no further bins would be placed in the Parishes in the foreseeable future.

27. Footpaths

(a) It was confirmed the Community Highways Officer was dealing with the pavement outside the Hawthorns, removing algae growth which had been causing a potential slip hazard when wet.

(b) Embedded fence posts by the River Tarrant – the Chairman confirmed one had been removed and AGREED to remove a second which was now exposed and so a potential trip hazard.

28. Highways

(a) The commencement of work to replace Tarrant Rushton's footbridge was noted, together with the connected road closure.

(b) The matter of parking on the road adjacent to the junction with the B3082 in Tarrant Keyneston was reviewed. It was acknowledged that alternatives were being sought and:

RESOLVED the Council's Chairman would visit the vehicle owners to discuss the issue and the Clerk was instructed to write to the owners to express concern over road safety at the junction.

(c) The Clerk was requested to report standing water after heavy rain on the B3082 next to Ashley Wood Golf course.

29. DAPTC

Councillor Eaton confirmed the following had been discussed at the area meeting: Local Government Review, availability of community transport funding and that Blandford Forum's Neighbourhood Plan had been rejected by NDCC.

30. DT11 Forum

Councillor Eaton confirmed the group had disbanded due to funding cuts.

(Chairman).....

31. River Tarrant

There was nothing further on this item, given a report had been provided to the Annual Parish Meeting.

32. Superfast Broadband

It was reported the new cabinet (Box 28) sited alongside the B3082 was waiting for power connection.

33. Correspondence

Council acknowledged receipt of information on the Macmillan Dorset Bike Ride, due to take place on Sunday 2nd July and the associated road closures.

34. Items for next agenda

Councillor vacancy
George Galpin's Almshouses Trust representation
Defibrillator
Blandford Forum conveniences – possible grant
Employer Pension Auto-enrolment
Removal of telephone boxes
War Memorial
Directional fingerposts refurbishment
Parking on road adjacent to B3082

35. Date of next meeting

The Clerk requested consideration be given to making the date of the next meeting as Tuesday 18th July as opposed to 11th July. Councillors would be consulted on this by email and the Clerk would confirm the date as soon as possible.

Signed(Chairman)

Date.....