

**SOUTH TARRANT VALLEY PARISH COUNCIL**

**MINUTES OF THE ANNUAL COUNCIL MEETING FOLLOWED BY AN ORDINARY  
MEETING OF THE PARISH COUNCIL HELD ON  
TUESDAY, 8<sup>th</sup> May 2018  
AT THE ANNE BIDDLECOMBE HALL, TARRANT KEYNESTON AT 7.30pm**

**Present:** Councillors Cossins, Deketeleare, Eaton, Garland, Lee, Harding, Parker, Thompson and Thompson.

In attendance: District Councillor Skipwith, Clerk Mrs Huck

**1. ELECTION OF CHAIRMAN OF THE COUNCIL**

**RESOLVED** that Cllr James Cossins, nominated by Cllr Garland, seconded by Cllr Parker and as the only nominee, was unanimously re-elected Chairman.

**2. CHAIRMAN'S DECLARATION OF OFFICE**

The meeting received the Chairman's declaration of acceptance of office and undertaking to abide by the Code of Conduct.

**3. ELECTION OF VICE CHAIRMAN OF THE COUNCIL**

**RESOLVED** that Cllr Garland, nominated by Cllr Thomson, seconded by Cllr Lee and as the only nominee, was unanimously elected Vice-Chairman.

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Sweetland and Munford. (Cllr Harding joined the meeting at 7.40pm)

**5. DECLARATIONS OF INTEREST**

There were no declarations of interest for this meeting.

**6. REPRESENTATION ON GEORGE GALPIN'S ALMHOUSES TRUST 2014 - 2018**

**RESOLVED** that Cllr Garland continue to be the Council's representative for the George Galpin's Almshouses Trust for four years from 2014.

It was also confirmed Mrs Lee continued as a representative of the Council for 4 years, commencing in May 2017. (Pg 0209 min 10 refers).

**7. APPOINTMENT OF COUNCIL REPRESENTATIVES**

**RESOLVED** that following Council representatives be appointed:

- a) Tarrant Keyneston Recreation Ground and Village Hall Trust: Cllr Garland
- b) Tree Wardens and Rights of Way Liaison Officers: Cllr Harding and Cllr Thompson
- c) DAPTC representatives: Cllr Eaton. There is a vacancy for a further representative.
- d) Flood Warden and Community Resilience Officer: Cllr Munford (*Cllr Thomson as reserve*)
- e) Ancient Monuments Liaison Officer: Cllr Thompson

**8. ANNUAL SUBSCRIPTION TO THE DORSET ASSOCIATION OF PARISH AND TOWN COUNCILS**

It was AGREED this membership would continue. The Clerk informed the Council that the invoice for the subscription had yet to be received.

The Annual Meeting was then followed by the first ordinary meeting of the Parish Council.

(Chairman).....

## **9. MINUTES OF PREVIOUS MEETINGS**

The minutes of the Parish Council meeting held on 13<sup>th</sup> March were approved and signed by the Chairman.

## **10. COUNTY COUNCILLOR'S REPORT**

Councillors acknowledged receipt of the emailed report from the County Councillor which contained information on aspects of Local Government Reorganisation, Superfast Dorset Internet connections and Dorset Care Records.

## **11. DISTRICT COUNCILLOR'S REPORT**

District Councillor Skipwith wished to thank and acknowledge the input of Simon Hoare MP who had supported the final going live of Cabinet 28 (Tarrant Keyneston). The Parish Councillors echoed this and it was AGREED a letter would be sent to Mr Hoare thanking him for his intervention.

## **12. OPEN DISCUSSION OF UP TO 30 MINUTES - members of the public may raise issues.**

- (a) Flytipping: instances had been reported online but it was noted there appears to be delay in reporting and clearance. Given this potentially encourages further incidences, this was not considered helpful. There had been only partial clearance of waste left at The Splash in Tarrant Rushton due to non-availability of a suitable sized vehicle, with full details having been reported online.
- (b) Bridleway 11 – the Chairman reported this was clear and had not been ploughed.
- (c) Crawford Drove bridleway – Cllr Thompson and the Chairman continued to work on this.
- (d) Tree canopy, Tarrant Crawford – this had been reported to Highways with the response being that light levels were not low enough to warrant further action by them.
- (e) Tarrant Crawford postbox – Cllr Parker reported this had sadly been stolen and Royal Mail \ Post Office were not prepared to replace it due to the low usage. Councillors queried this. The Clerk advised postal services did not fall under the Council's powers.

## **Finances**

### **13. Financial statements for 2017-18 and March \April 2018**

The Clerk had previously emailed financial statements showing full details of income and expenditure in 2017-18 and April 2018 set against budget. The Clerk confirmed the end of year accounts had been audited by the internal auditor.

### **14. To consider Annual Governance and Accountability Return (AGAR) - to approve the Annual Governance Statement 2017/18**

Council considered the Return and confirmed receipt and review of the Annual Governance Statement (Section 1) as circulated ahead of the meeting. It was then:

**RESOLVED that the Council approved and so instructed the signature of the Annual Governance Statement of the AGAR for the financial year ended 2017-18.**

### **15. To approve the Accounting Statements 2017/18**

Council considered the Annual Return and the Accounting statements 2016-17 (Section 2) as circulated ahead of the meeting. It was:

**RESOLVED the Council approved and so instructed the signature of the Accounting statements of the AGAR for the financial year ended 2017-18.**

(Chairman).....

**16. To approve the Certificate of Exemption from Limited Assurance Review**

Council considered the Certificate following its circulation ahead of the meeting. It was:

**RESOLVED the Council approved the signing of the Certificate ahead of its return to the External Auditor.**

**17. To approve cheques as per schedule**

The Council approved and instructed the signature of the following cheques:

		Agreed
616	K. Huck	rate
617	K. Huck	35.55
618	P. Eaton	35.10
615	S. Kelly	100.00
		Agreed
619	K. Huck	rate
620	K. Huck	40.50
621	P. Eaton	4.00
622	1stCommunity	228.42
623	JPConsultants	50.00
624	Sandisons	180.00

**18. To confirm acceptance of the Council's insurance arrangements and payment of the premium**

The Clerk confirmed the premium for the coming year's insurance would be £228.42. This did not include alterations requested by the working party which reviewed the provision in March 2018 and so these would be brought to the July meeting. The policy was available to view. It was:

**RESOLVED the insurance arrangements for the coming year would be provided by Community First for the premium of £228.42.**

**19. To consider the grant of funding towards the running of Blandford Forum public conveniences**

The Clerk advised the Blandford Forum Town Council Clerk had confirmed via email the public conveniences would be staying in their ownership for the foreseeable future with a plan of continuous service provision. It was:

**RESOLVED that a grant of £100 be paid to Blandford Forum Town Council to support the provision of public conveniences in the town.**

**20. To confirm the current status of the Employer Pension Auto Enrolment Scheme**

The Chairman confirmed with the Clerk, as the only Council employee, there was no desire to be part of a pension scheme. It was noted a line exists in the budget as an aid to future years' planning.

**Planning**

**21. To report on application 2/2018/0232/HOUSE, Rushwood, Tarrant Keyneston**

The Clerk confirmed this had been approved without conditions.

(Chairman).....

**22. Fingerpost directional signs – to consider the project for the refurbishment of the sign at Tarrant Keyneston Mill**

(a) Cllr Harding, as project lead, confirmed a grant from CPRE for £200. A grant was being applied for from Cranborne Chase AONB. It was AGREED the application would be completed by Cllr Harding together with the Chairman.

(b) Cllr Deketelaere stated Bryanston School was investigating the possibility of pupils being involved with the Fingerpost Project, which was welcomed by the Council.

(c) It was noted a number of posts had been refurbished in the Gaunts Common area. The Clerk was requested to contact the local Clerk for further information on this.

**23. Council noticeboard Tarrant Keyneston – replacement of posts**

Cllr Thompson and the Chairman agreed to meet on 12<sup>th</sup> May to carry out the post replacement. Cllr Harding asked if the Tarrant Rushton noticeboard could be removed for refurbishment and this was AGREED.

**24. Parish Transport – to receive feedback on meetings attended by Councillors**

Cllr Thompson confirmed there had been no meetings on this.

**25. General Data Processing Regulations – update to include consideration of any documents for publication on the Council website**

The Clerk confirmed attendance on a DAPTC arranged training course. A Privacy Policy and Statement would be required for the website which was in the process of being completed. DAPTC had also advised the position of a Data Protection Officer was being considered, with the possibility there would be one appointment for all local councils to use.

**26. Highways – to report and decide on any matters including the possible purchase of wheelie bin speed stickers**

(a) The Clerk had previously circulated information on this. Councillors did not consider these would prove beneficial, given that bins were only on the roadside for part of one day per week. It was:

**RESOLVED no further action be taken in this respect.**

(b) Cllr Harding reported the ongoing problem of an overhanging tree limb on the entrance to the village of Tarrant Rushton. It was AGREED the Clerk would attempt to take this forward and would also report the following: Potholes to be reported in the road beyond the bridge at Tarrant Rushton and floodwater gathering in the road dip near to Ashley Wood golf course.

**27. Footpaths - to report and decide on any matters**

Cllr Thompson would investigate the replacement of the footpath sign currently set in Mrs A'court's land. He had replaced orientation signs for one of the footpaths and the council thanked him for doing this.

**28. Grit Bin – possible resiting of bin in Valley Road to Blandford Road**

This had been suggested by a resident and considered by the Risk Management Working Party ahead of information being sought from the Community Highways Officer who had confirmed the resiting could go ahead. It was:

**RESOLVED the Chairman would speak with the resident to gain further information on a possible resiting, given the use of grit on footpaths and not for the B3082 road, with refilling by Highways a consideration.**

**29. DAPTC - to report and decide on any matters**

Cllr Eaton reported the following from the recent Northern Area meeting: council tax harmonisation following unification; policing concerns; the DAPTC survey supporting LGR and the provision of affordable housing in the future.

**30. River Tarrant**

There was no update on this.

**31. Superfast Broadband – to receive any update**

Minute 11 of these minutes refers. It was agreed this would remain a standing item on the agenda until all the villages in the parish were connected.

**32. Correspondence – to include the DAPTC LGR survey**

Given completion had been requested by 20<sup>th</sup> May, it was:

**RESOLVED Cllr Thomson and Cllr Eaton would consider the survey and circulate their provisional return for Councillors' comments by 14<sup>th</sup> May, ahead of its return to DAPTC.**

Council acknowledged receipt of information on the Macmillan Dorset Bike Ride, due to take place on Sunday 1st July and the associated road closures.

**33. To decide items for next agenda**

Flytipping  
Crawford Drove bridleway  
Asset revaluation \ insurance quote  
Fingerpost signs refurbishment  
Council noticeboard refurbishments  
GDPR  
Grit bin resiting  
Superfast Broadband

**34. To confirm date of next meeting**

This was confirmed as 10th July 2018.

Signed .....(Chairman)

Date.....