

SOUTH TARRANT VALLEY PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON
TUESDAY, 13TH MAY, 2014
AT THE ANNE BIDDLECOMBE HALL, TARRANT KEYNSTON**

PRESENT: Councillors Cossins (Chairman), Bayer, Eaton, Garland, Harding, Munford, and Thompson

In attendance: District Councillor Skipwith, Clerk Mrs K Huck.

2 members of the public were present.

1. ELECTION OF CHAIRMAN OF THE COUNCIL

RESOLVED that Cllr James Cossins, nominated by Cllr Harding, seconded by Cllr Garland and as the only nominee, was unanimously re-elected Chairman.

2. CHAIRMAN'S DECLARATION OF OFFICE

The meeting received the Chairman's declaration of acceptance of office and undertaking to abide by the Code of Conduct.

3. ELECTION OF VICE CHAIRMAN OF THE COUNCIL

RESOLVED that Cllr Garland, nominated by the Chairman, seconded by Cllr Harding and as the only nominee, was unanimously elected Vice-Chairman.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Lee, Panter, Sweetland and Tory.

5. DECLARATIONS OF INTEREST

There were no new declarations of office and no dispensations required.

6. REPRESENTATION ON GEORGE GALPIN'S ALMHOUSES TRUST 2014 - 2018

RESOLVED that Cllr Garland was its representative to the George Galpin's Almshouses Trust for four years from 2014.

7. APPOINTMENT OF COUNCIL REPRESENTATIVES

RESOLVED that following Council representatives be appointed:

- a) Tarrant Keynston Recreation Ground and Village Hall Trust: Cllr Garland and Cllr Eaton
- b) Tree Wardens and Rights of Way Liaison Officers: Cllr Harding and Cllr Thompson
- c) DAPTC representatives: Cllr Lee and Cllr Eaton
- d) Flood Warden and Community Resilience Officer: Cllr Panter
- e) Ancient Monuments Liaison Officer: Cllr Eaton
- f) DT11: Cllr Eaton.

8. ANNUAL SUBSCRIPTION TO THE DORSET ASSOCIATION OF PARISH AND TOWN COUNCILS

RESOLVED that the Council resolved to renew their subscription to the DAPTC for the financial year 2014\15.

There then followed a routine meeting of the Parish Council.

9. MINUTES

The minutes of the Parish Council meeting held on 11th March 2014 were approved and signed.

.....(Chairman)

10. COUNTY COUNCILLOR'S REPORT

Received by email. A350/C13 road works, Forward Together (County Council's service redesign), BOAT Application (Parts of Bridleways 17, 14 and 13).

11. DISTRICT COUNCILLOR'S REPORT

Received by email. Subjects: Local Plan, Leader Programme, Blandford Fly.

12. With the agreement of the Council, agenda item 24 (DAPTC) was brought forward to this point in the meeting.

13. DAPTC

Council discussed the information received on the Leader programme, as referred to in the District Councillor's report. It was:

RESOLVED that Councillor Harding would represent the Council in this issue which was to be decided upon by the end of May 2014.

14. OPEN DISCUSSION

There were no matters raised.

FINANCES

15. The Clerk presented financial statements showing full details of income and expenditure in 2013-14 and April, 2014, set against budget and bank reconciliation.

16. RESOLVED that the Council approved and so instructed the signature of the Statement of Accounts and Annual Governance Statement of the Annual Return as circulated.

17. The Council approved and instructed the signature of the following cheques:

495	Sandisons	£168.00
496	Clerk's salary	At agreed rate
497	Mrs K Huck - mobile phone	£19.00
498	Mrs K Huck - computer	£649.48
499	Clerk's expenses	£18.00
500	JP Consultants - internal audit	£50.00
501	Community First Insurance	£229.87

18. The Clerk reported on the purchase of a laptop computer, related software and printer for business use of the Council in line with the Resolution under ST03/2014/0121 – Min 13.

19. The Clerk reported on the purchase of a mobile telephone for business use of the Council in line with the Resolution under ST03/2014/0121 – Min 14.

20. A working group of the Chairman and Cllrs Garland, Harding and Bayer would meet with the Clerk to review the asset register, risk assessment, insurance and internal audit arrangements. A date would be fixed at the next meeting.

21. RESOLVED that the Council would review its Financial Regulations and Standing Orders with the Chairman, Vice Chairman, Councillor Bayer and Councillor Harding agreeing to undertake this task.

22. PLANNING

The Council considered the following:

.....(Chairman)

- **2/2014/0179/PLNG** – Tarrant Crawford Farm – Proposal: Erect 1 No. agricultural building to house cattle. **Recommendation: No objection**
- **2/2014/0368/PLNG** - Certificate of Lawfulness for an existing use to continue using as a dwelling and residential curtilage.
Hindwater, Tarrant Keyneston, Blandford Forum, Dorset, DT11 9JH
Comment: *As far as South Tarrant Valley Parish Councillors are aware, there had been no use of the building in question for at least the last 16 years. Prior to this it would seem possible that it was used as a wine store for a vineyard in the area. Prior to November 2013 therefore, Councillors would suggest this was not a residence; in the last 6 months, a new external door would appear to have been fitted and the use of electric lighting has been observed. Councillors would query whether Council Tax has historically been paid or is currently being paid on the property.*
- **2/2014/0230/PLNG** – Tarrant Crawford Farm – Proposal to convert and extend outbuilding to form no. 1 agricultural worker's dwelling. **Recommendation: no objection. Comment: the Council would be in favour of a 'tie-in' being established.**
- **2/2014/0230/PLNG** – Rawston Farm House, Tarrant Rawston – install 7 No. replacement windows to North West elevation and carry out associated internal and external alterations. **Recommendation: no objection.**

23. FOOTPATHS

The following were reported:

1. Stile damage – 'Barry's field'
2. River path, Keyneston to Crawford. Metal fence previously reduced in size required further attention.

Councillor Thompson agreed to action these reports.

24. HIGHWAYS

There were no further reports other than those already sent to Councillors.

25. DT11 FORUM

The minutes of the DT11 Forum were noted.

26. RIVER TARRANT

Councillor Thompson reported that he was carrying out repairs to the river bank on his property. There were no other issues reported.

27. PARISH COUNCIL WEBSITE

Councillor Munford gave a verbal update on the development of the Parish Council website and requested Councillors provide ideas for site content. A colour scheme of blue and green was suggested, that there be links to the DCC, local Churches and ScreenBites and consideration of whether a transcript of the wording from the War Memorial would be appropriate. It was:

RESOLVED that (a) access to a previous website be removed and (b) that the Clerk would approach DAPTC for advice on the use on the Parish Council website of advertising links to the websites of local businesses.

28. BUS SHELTER

RESOLVED that the Council obtain Parishioners' views to support decision making on the future of the Ashley Wood bus shelter (via notices on the boards and in the bus shelter itself).

.....(Chairman)

29. WAR MEMORIAL

RESOLVED that the possible professional cleaning of the War Memorial in Tarrant Keyneston be investigated and that Councillor Thompson obtain a quote for this, together with the repair of the chain fence.

30. CORRESPONDENCE

No further correspondence was presented.

31. ITEMS FOR NEXT AGENDA

a) To set date for working group meeting on the asset register, risk assessment, insurance and internal audit arrangements together with the review of Standing Orders and Financial Regulations.

b) To consider progress with development of the Council's website

c) To receive information on proposed cleaning of the War Memorial

d) To consider the future of Ashley Wood Bus Shelter.

e) To review the Asset Checking report.

32. The next meeting will be held on Tuesday, 8th July, 2014.

There being no further business, the meeting closed at 9.23 pm.

Signed(Chairman)

Date.....